RECYCLE UTAH EDUCATION & OUTREACH INTERNSHIP
Title: Sustainable Business and Education

Recycle Utah, located in the heart of Park City, offers internships throughout the year in the spring (January – May), summer (May – August), and fall (September – December). If you are interested in gaining practical experience in environmental education K-8 and business outreach, this may be an ideal position for you. Additional responsibilities include outreach and marketing, environmental advocacy, and working with customers at our drop-off center. Opportunity exists to create your own project, the beauty of the non-profit industry.

Recycle Utah is seeking an intern to assist our staff with the following:

Green Business Program Enhancement
- Assist with promotion and maintenance of our Green Business program.
- Approach community businesses to join newly enhanced program
- Assist with updating and expanding materials for the program

Recycle Utah Center Customer Service
- Help us operate Recycle Utah’s bustling center (at least 3 hrs/week)
- Be available for customers (approximately 400/day)
- Perform simple manual work with moving recyclables, equipment, etc…

Education
- Represent Recycle Utah at outreach events across Summit County
- Teach K-5 students as desired with Education Director
- Write Green Tips for the local paper and assist with miscellaneous research projects

Requirements:
1. Knowledge of at least interest in Recycle Utah’s work.
2. Excellent written and verbal communication skills.
3. Friendly and outgoing demeanor.
4. Ability to commit 8-10 hours/week, with some evenings/weekends. Hours are flexible.

How to Apply:
1. Submit a one-page cover letter, detailing your interest and relevant experience.
2. Submit your resume, which should include relevant work and academic experience.
3. Submit two professional, or academic references.

Please send application documents to Mary Closser at mary@recycleutah.org. All interns are eligible for a final stipend after successful completion of the internship and items outlined and signed in Internship Agreement.