

Deadline: January 4th 2021

If you are interested, reachout to me via email at hannah.foster@fostersrefillery.com. Please attach a resume and cover letter.

Foster's Refillery is an online refillery, and our business strives to provide a sustainable and convenient mechanism for Salt Lake City residents to buy hygiene and home essentials. We understand the urgency of protecting our planet and making environmentalism easy is our goal.

Just to provide some background, refilleriers work to reduce the need for single use plastics. Rather than buy new plastic containers every time you need shampoo, conditioner, soap, lotion, all-purpose cleaner etc., you reuse longer-term containers. Inspired by the milkman model, Foster's refills and delivers household goods right to the customer's doorstep. We bike products, weather permitting, to patrons' residences, and shoppers can purchase one of our containers to fill, or refill one of their own.

Because we are so new, your internship would be vital to operations, and company growth. Also, your tasks will vary day to day-- which makes for an exciting, but demanding work experience. We need someone who is a problem-solver, hardworking, organized, and self motivated. Our intern needs to know how to collaborate, brainstorm and be comfortable reaching out to potential clients and suppliers.

A large part of intern daily responsibilities involves fulfilling orders. That includes preparing orders, managing the inventory and warehouse space, and doing bike deliveries.

Also, we are constantly looking for new eco-friendly products, and interns will have the freedom to research and reach out to potential suppliers. Furthermore, our website is constantly expanding, and we need a helpful hand on the production side of website photoshoots, and website design. Finally, interns will have the opportunity to create content. We need a constant flow of quality social media content and long form blog content.

This is a great opportunity for someone who is eager to cultivate their marketing and entrepreneurial skill sets with a business focusing on sustainability..

Tasks broken down:

- Inventory/ bookkeeping
- Preparing orders
- Organize supply room
- Refill deliveries
- Supplier reachout
- Content creation
- Blog posts
- Picking up supplies
- Helping with product photography

- Helping with website design