**Wasteless Solutions Food Rescue Internship**

This internship helps *move our community towards zero waste* by diverting edible food from ending up in the landfill and getting it to the food insecure in our community. The successful intern will focus primarily on outreach efforts related to engaging food donors, food rescuers, and receiving agencies. The internship may also include work related to assisting with planning educational events around food waste and food rescue. Upon completion of the internship, the student will have experience discussing food waste and its impact on the environment with corporations and receiving agencies as well as experience motivating and organizing volunteers.

**Overview**

The intern will complete approximately 25 hours of work each week and will report directly to the Executive Director. The intern may work flexible hours that work best with their class schedule and may potentially be asked to work part of a weekend (Saturday) as part of a special event or other outreach efforts (maybe once or twice).

Project-related work may include:

* Reaching out to potential donors to educate them on the program and persuade them to sign up;
* Interacting digitally with network of volunteers to keep them motivated, alert them of available food rescues, follow up as needed;
* Scheduling food rescues that become available using the website admin functions;
* Reaching out to potential receiving agencies to educate them on the benefits of the program and encourage them to sign up;
* Attending City and County food waste and food summit meetings;
* Creating the monthly dashboard for distribution the board;
* Working on developing a monthly newsletter for network of donors, receiving agencies and volunteers;
* Posting updates to our Facebook and Instagram accounts to build awareness.

During the internship, the intern is encouraged to offer their input and suggest direction on all of the above, we are very young organization and welcome innovative ideas.

**Preferred Qualifications**

* Knowledge of Microsoft Office applications (Excel, PowerPoint, Word) and email.
* Experience with marketing or outreach efforts.
* Passion for eliminating food waste.

**Work Status**

Unpaid Internship

**How to Apply**

Send resume & cover letter to Dana Williamson at danaw@wastelesssolutions.org.