Salt Lake County Job Description
Open Space and Urban Farming Program Intern

PROGRAM DESCRIPTION AND JOB SUMMARY
The Open Space and Urban Farming Intern (Intern) is a valued member of the organization and will share the responsibility for the daily management of Open Space and Urban Farming programs. Our Open Space initiatives preserve natural lands located in Salt Lake County for the enjoyment of county residents and the public at large. Our Urban Farming initiatives provide resources and technical assistance to local producers as well as programs to increase local food production, food access to disadvantaged populations, and create and promote opportunities for our residents’ to build a deeper connection with their food.
This internship is a great opportunity for the right individual who wants to learn about the development and implementation of programs that are models for land conservation and preservation, alternative urban land use, and strengthening local food value chains.

ESSENTIAL FUNCTIONS
The following duties and responsibilities are intended to be representative of the work performed by the incumbent(s) in this position and are not all-inclusive. The omission of specific duties and responsibilities will not preclude it from the position.

- Assist with development and implementation of education programs for kids such as in-class workshops.
- Organize and coordinate events such as service projects for volunteers on Open Space parcels, nature walks, etc.
- Perform research and create marketing/outreach material for projects.
- Collect, analyze and report data for program evaluation.
- Assist Program Managers in researching and developing new programs.

QUALIFICATIONS, SKILLS AND ABILITIES
- Must be able to do research and analyze data independently, determining next steps, with minimal supervision.
- Experience working with diverse communities, interest and familiarity with issues relating to local food, food access, urban planning, and a genuine appreciation for the urban environment.
- Proficiency in Microsoft Office, and design software such as Publisher is required.
- Required to meet in diverse areas from farm fields to schools. Must have a valid driver’s license, a vehicle with car insurance and be able to pass the defensive driving course.
- Required to work some evenings or weekends on occasion.
- Must agree to a BCI (background check).

Compensation: $10/Hour
Schedule: Temporary/part-time for 15-20 hours per week, occasional evening and weekend hours.

Please email your cover letter and resume to Supreet Gill at skgill@slco.org.