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## JOB ANNOUNCEMENT

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### WATERSHED COORDINATOR

#### KAMAS VALLEY CONSERVATION DISTRICT

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Full time technical/Watershed Coordinator position. This is an “Exempt” position for the Upper Weber River watershed to provide technical and administrative support in locally led watershed planning efforts. Includes: coordination with local water quality committees, identifying and developing proposals for potential funding sources, , developing plans to address non-point sources of water pollution, , soliciting project support from landowners, partner agencies and local officials, implementing watershed improvement projects, fulfilling the goals and objectives identified in Total Maximum Daily Loads (TMDLs), providing technical assistance to local watershed committees and conservation districts, and assisting with water quality monitoring activities.

Works with and under the direction of the Kamas Valley Conservation District, Summit Conservation District and the Utah Division of Water Quality. Office will be located in Coalville, Utah.

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#### POSITION REQUIREMENTS

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Technical working knowledge of the following:

- Proficient in the use of computers for report preparation with Microsoft applications such as, Word, Excel and PowerPoint.
- Effective oral and written communication to engage project cooperators, promote conservation programs and services, disseminate information, and educate stakeholders through personal contacts and public meetings.
- Organizational, time, and financial management skills.
- Restoration and protection of water quality and related natural resources.
- Evaluation of impacts from nonpoint sources of pollution.
- Leadership and negotiation ability.
- Knowledge of public due process related to local governmental plans and decisions.
- Knowledge of water quality regulations, monitoring and natural resource management.
- Knowledge of conservation practices and planning procedures including Coordinated Resource Management and Watershed Plans.

In addition, the successful applicant must:

Possess a bachelor’s degree or equivalent related experience in hydrology, watershed management, watershed planning, soil science, natural resources, or a related field.

Have a high degree of self-motivation and work with minimal supervision. Must work well with technical and professional staff, elected officials, and local stakeholders.

Possess a valid Utah vehicle driver's license. This position requires the use of a personal vehicle on both public and private roads during daylight hours and after dark. Mileage will be compensated for business use of personal vehicle.

Offer services to individuals and groups without regard to race, color, religion, sex, national origin, or other such designations protected by law.

## MAJOR DUTIES

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1. Plan and implement projects that support applicable TMDLs and watershed plans.
  - a. Prepare grant applications and work plans to support TMDL implementation projects.
  - b. Assemble technical expertise and coordinate resources to prepare work plans and projects.
  - c. Develop sampling and analysis plans and perform monitoring to assess effectiveness of watershed projects and water quality improvements.
  - d. Work with local landowners, stakeholders and conservation district boards to promote and solicit implementation of watershed improvement projects.
2. Coordinate and assist locally led watershed committees in developing TMDLs, watershed management plans and Coordinated Resource Management Plans.
3. Assist local watershed groups, Conservation Districts and individuals in developing funding proposals to implement BMPs and goals identified in TMDLs.
  - a. Develop funding proposals in conjunction with local watershed committees and conservation districts.
  - b. Coordinate and record in-kind matching funds from project cooperators and partner agencies.
4. Complete timely tracking and reporting of implementation activities to meet state and federal requirements.
5. Develop and organize public outreach and educational water quality programs throughout the watershed.
  - a. Present at local meetings, conferences and workshops.
  - b. Develop educational materials for local watershed committees, conservation districts and the public.

## WORK PERIOD/TRAVEL

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Work and/or office hours are generally from 8 a.m. to 5 p.m. Monday through Friday. Regular travel throughout the district and watershed is required. Evening and weekend meetings and occasional overnight trips are required to meet with watershed committees, conservation districts and attend various state and federal agency meetings.

## COMPENSATION

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Starting salary range \$34,000 to \$38,000 (depending on experience) plus benefits.

## APPLICATION

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Please respond by submitting a cover letter, resume, and three references (including prior employers) to UACD, Attention: Daniel Gunnell, 302 E. 1860 S. Provo, UT 84606, (801) 377-5580 x 120 or [daniel.gunnell@ut.nacdnet.net](mailto:daniel.gunnell@ut.nacdnet.net).

The district will accept applications until the position is filled.