AmeriCorps Salt Lake City Crew Leader
2019 Greater Salt Lake Area Restoration Crew

The Utah Conservation Corps (UCC) is an AmeriCorps program dedicated to developing the conservation leaders of tomorrow while improving the quality of public lands through partnership projects.

Position Information

Term Dates: June 3 – August 17 2019***
Location(s): Position based in Salt Lake City, UT. Project sites are in the SLC vicinity.
Schedule: Full-time commitment, hours & schedule vary week to week (40-50 hrs)
Application: Submit the online application on www.utahconservationcorps.org
***The Crew Leader position is an AmeriCorps term requiring a minimum 3-month commitment in SLC. The successful applicant may choose to extend term of service if willing to base out of Logan, Moab, or Cedar City and commit to travel extensively for project work.

Position Description

The UCC Crew Leader is an AmeriCorps position takes on direct leadership of a UCC field crew while working with partners to implement restoration project work in an urban setting. Crew Leaders are fully responsible for preparing and leading four additional members in conservation project work, as well as upholding UCC values, ensuring that UCC policies and procedures are followed, facilitating education time with their crew, communicating with project sponsors, and recording & reporting important weekly project outcome data and other documentation.

Crew Leaders selected will be based in Salt Lake City and must demonstrate a commitment to urban conservation and the living/working conditions. The successful candidate must take up residence in the SLC area. SLC Crew Leaders must also be flexible and open to travel and camping, as needed (although minimal, some travel is anticipated).

The crew will be partnering with Forestry, Fire, and State Lands (FFSL) and the Utah Reclamation Mitigation and Conservation Commission (URMCC) to complete project work. Project work includes but is not limited to plant ID, mapping, native species planting, watering and care, invasive plant management, fencing, interpretative signage maintenance, and recreational access improvement. The crew will be trained in hand tool use, trails techniques, herbicide application, and basic wilderness first aid.
Responsibilities

1. **Conservation Project Leadership**
   - Ensure that UCC policies and procedures are being followed.
   - Ensure a safe working environment.
   - Ensure that the crew is adequately equipped and prepared for project work and working/living conditions, including working through inclement weather.
   - Provide primary in-field leadership to accomplish daily/weekly project outcomes.
   - Communicate with project partner (agency) staff about project goals, progress, techniques, problems, etc.
   - Ensure that the crew has essential information, tools and supplies to complete assigned project work, and travel to project site.

2. **Crew Member Leadership & Development**
   - Provide in-field guidance, training, and direction to crew members.
   - Facilitate positive crew dynamics and crew member development.
   - Facilitate conflict management and resolution within the crew.
   - Document crew member incidents and behaviors related to policy violations and disciplinary action; report to field staff in an appropriate and timely manner.
   - Communicate with field staff about crew dynamics.

3. **Documentation & Reporting**
   - Complete documentation and reporting as assigned by UCC field staff including, but not limited to:
     i. IPT hours
     ii. Weekly Progress Reporting
     iii. Vehicle Inspection
     iv. Daily Safety logs
     v. Incident reports
     vi. Crew Member check-ins and evaluations
     vii. Debrief notes
     viii. Tool and equipment logs

4. **UCC Program Leadership**
   - Act in the front line of uncertainty and discomfort employing skills of motivation, problem-solving, creativity, and adaptability.
   - Collaborate and communicate with field staff and/or partners to conduct risk assessment and management at UCC project sites.
   - Give and receive constructive feedback in a timely manner.

5. **Other**
   - Other duties, as assigned.

Qualifications

- Leadership experience and demonstrated leadership skills.
  - Teaching, training, and mentoring.
  - Conflict management & resolution.
  - Effective communication & interpersonal skills.
- Previous conservation corps, public lands agency, or similar experience.
• Demonstrated outdoor skills.
• Alignment to UCC mission and values of safety, service, community, inclusivity, positivity, and commitment (see full mission and values statements at the end of this document).
• Wilderness First Aid or Wilderness First Responder certification, preferred.

Requirements
• Support of UCC Mission & Values and a positive, “getting things done for America” attitude.
• Commitment to crew member development.
• Flexibility – ability and desire to work in a dynamic environment and take on change.
• Ability and willingness to think creatively, adapt, adjust, and problem solve in order to complete project assignments.
• Ability and willingness to work an irregular schedule.
• Ability, willingness, and desire to work in a variety of weather conditions.
• Willingness and physical ability to work on a variety of conservation projects, which may include, but is not limited to, 8-12-hour days using, iPads, a variety of hand tools, and/or applying herbicide.
• Employ proactive, active, and effective communication.
• Maturity.
• At least 21 years of age.
• U.S. Citizen or Permanent Resident.
• Proof of a valid driver’s license.
• Eligible to enroll in AmeriCorps.
• Undergo a National Criminal History Check

Benefits

- AmeriCorps Living Allowance, $775.00 paid twice per month
- AmeriCorps Education Award, $1,566.14 for 3-month term; $2,960.00 for 6-month term
- Wilderness First Aid Certification
- Project & tool specific training (ex. Trail building, hand tools, etc.)
- Experience, career exploration, and networking

To Apply

Complete the UCC Online Application found at www.utahconservationcorps.org.
You will need to attach a resume and list of 3 professional references to the online application.

Application review begins April 30, 2019. Positions are open until filled.

Recruitment Contact
Sarah Haderlie
Recruitment Coordinator
sarah.haderlie@usu.edu
(435) 797-0964
UCC’s Mission
“Utah Conservation Corps develops the conservation leaders of tomorrow.”

UCC’s Values & Culture Statement
“Utah Conservation Corps is committed to an inclusive culture of community service in a safe and positive environment.”

UCC’s Zero Tolerance Policies
The following behaviors will result in immediate termination. At no time may the UCC AmeriCorps member:
1) Engage in activities that pose a significant emotional or physical safety risk to others, including harassment, hostile work environment, or bullying;
2) Possess, consume, or be under the influence of illegal drugs or alcohol during the performance of service activities or while living and working at the UCC project site, camp site, or in UCC vehicles;
3) Fail to notify UCC of a criminal arrest or conviction during the term of service.