

## ALTA SKI AREA

P.O. BOX 8007 • ALTA, UTAH 84092-8007

PHONE 801.359.1078 • FAX 801.799.2340

[www.alta.com](http://www.alta.com)

Position Title: Summer GIS Internship

Closes: May 1, 2019

**Earning life-long skill sets.** Alta Ski Area is accepting applications for a GIS intern (Geographic Information Systems). This is a great opportunity to learn GIS skills and systems under direct leadership. Alta Ski Area provides a fantastic work environment and is looking for a hard-working individual who is productive and completes tasks efficiently. This temporary summer position entails working with a variety of departments and the intern will receive first hand and hands-on opportunities to learn about Alta's sensitive alpine ecosystem, sustainability efforts, and general operations.

**Responsibilities and Duties:** This is a temporary paid seasonal internship working part-time with flexible hours between Monday through Thursday. This internship may go up to 4 months of employment and there is an opportunity to work full-time 40 hours/week within different departments (please see "preferred qualifications"). We anticipate 40% of the work will be outdoors in varying weather and terrain conditions including construction sites, the remaining 60% of the work will be office time on the GIS computer. This is a hands-on, experiential learning opportunity with a variety of duties that will include, but are not limited to the following:

- Gain an understanding of GIS databases and GIS related systems
- Maintain the GIS database, including inputting and correcting data, determining format, researching data conversions, establishing data specifications, updating sources and ensuring data integrity
- Capture data in different formats using global positioning system (GPS) equipment and other means
- Download, correct and convert GPS data collected into varying formats
- Upload data to GPS units and navigate to desired areas in the field as needed
- Help prepare or update maps for different departments as needed
- Follow all safety guidelines required by job
- Work interdependently to complete tasks and projects
- Work in a small team setting and communicate with other departments
- Write an internship experience article for the company newsletter
- Complete the requirements of school's credited internship program if applicable

### Required Qualifications:

- Pursuing a degree, certificate, or minor in Geographical Information Systems or equivalent
- Must also have completed some course work in this field or have a general knowledge of GIS data, concepts and software and the skills to complete basic functions
- Ability to work independently and under own initiative
- Applicant must be self-disciplined, a hard worker, and maintain a courteous manner
- High School Diploma or equivalent
- Must be 21 years or older / Valid Driver's License / U.S. Citizenship or legal resident status
- Ability to lift 50 pounds
- Ability to walk long distances off trail and at high elevation
- Employment is conditional upon physical screening



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### Preferred Qualifications:

- Pursuing credit to meet the requirements of your GIS program
- Experience editing in ArcGIS Desktop or similar software
- Ability to research and troubleshoot technical software or data issues
- Excellent organizational and cartography skills
- Experience working efficiently in a small team setting
- Familiar with Microsoft Word and Excel
- Excellent written and oral communication skills
- Ability to speak in front of groups and communicate information effectively
- Experience driving off-road with 4x4 trucks and all-terrain-vehicles

**Wage & Period:** \$11.50/hour. 20-30 hours/week within core hours of 7:00 am to 5:00 pm, Monday-Thursday. Starting May/June (exact date TBD) and continuing through September (exact date TBD, estimated 14-17 weeks). This position does not include winter ski area benefits. It is restricted to seasonal summer temporary status only.

**How to Apply:** Contact is Maura Olivos, [environment@alta.com](mailto:environment@alta.com). Application must be received by May 1, 2019 for consideration and must include:

- Completed online [Alta Employee Application Form](#) (Choose "Alta Environmental Center" under "position")
- The following items must be electronic and sent to [environment@alta.com](mailto:environment@alta.com) with subject reading "Summer GIS Internship Application".
  - One-page cover letter
  - One-page resume
  - Three references (minimum 2 professional and only one may be a character reference)
  - GIS mapping project example (personal creation preferred)

*In accordance with the Immigration Reform and Control Act of 1986, any offer of employment is conditional upon satisfactory proof of an applicant's identity and legal ability to work in the United States. Alta Ski Area is an Equal Opportunity Employer and promotes a Drug-Free workplace.*



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