

UPEP Mission: Through a commitment to social transformation, UPEP advances educational equity through on-site higher education, empirical research, and advocacy.

Spring 2019 UPEP Internship: Administrative Intern
10 hours/week

The University of Utah Prison Education Project (UPEP) Administrative Intern will assist the Project in managing its day-to-day operations outside the prison. Specifically, the Intern will coordinate and document the collection of donations, manage print correspondence with students, assist in general record keeping, and work with faculty to manage course-specific requests. The Intern should be highly motivated, dependable, and able to check email *at least* every 48 hours. Applicants should not hold any ill feelings or biases towards people with incarceration histories. The Intern will report to UPEP Directors, Dr.'s Erin Castro and Cindy Fierros, and work closely with the current administrative team.

We strongly encourage individuals directly impacted by incarceration to apply.

Minimum Qualifications:

- Current undergraduate or graduate student at the University of Utah with good academic standing.
- Commit to approximately 10 hours of work per week for one semester, with 2 hours in the UPEP office. Students must be able to commit to an entire semester of work.
- Participate in a half-day orientation in January, 2019.
- Participate in Students Against Mass Incarceration (SAMI) reading group (meets once per month). Contact Erin Feeley for information: erin.feeley@utah.edu.
- Excellent communication, follow-through, and organization skills.

All current internships are unpaid. However, we encourage students to seek academic credit for their internship, though this is not required.

To apply, please send the following to u pep@utahe.edu:

- Cover letter addressing why you want to intern with UPEP and highlighting and relevant experience.
- Resume or CV.
- Schedule of availability (at least 10 hours per week).

Review of applications begins immediately. Application deadline: Friday December, 7, 2018.

Questions? Send them to: u pep@utah.edu.

Want to participate but don't need an internship?

We are looking to connect with interested and experienced faculty, staff, and community members who would like to join the Project. Please connect with us at:

Email: upeg@utah.edu

Facebook: @utahpep

Twitter: @Utah_PrisonEd

Want to learn more about higher education in prison?

Great! Check out these FREE resources:

- The Alliance for Higher Education in Prison: <http://www.higheredinprison.org/>
- Castro, E. L. & Gould, M. R. (2018). What is higher education in prison? Introduction to *Radical Departures: Ruminations on the Purposes of Higher Education in Prison*. Available online: <https://ices.library.ubc.ca/index.php/criticaled/article/view/186439>
- Castro, E. L. & Zamanai-Gallaher, E. (2018). *Expanding quality higher education for currently and formerly incarcerated people: Committing to equity and protecting against exploitation*. Available online: <https://www.indiana.edu/~cece/wordpress/2018/11/21/ashe-nite-paper-series-release-expanding-quality-higher-education-for-currently-and-formerly-incarcerated-people-committing-to-equity-and-protecting-against-exploitation/>
- Glover, H. (2018). *Prison education is about more than keeping offenders out of prison*. The Lumina Foundation. Available online: <https://www.luminafoundation.org/news-and-views/prison-education-is-about-more-than-keeping-offenders-from-returning>