

JOB DESCRIPTION: Community Experience/ Environmental Programs Intern

Reports to: Community Experience Coordinator

Job Purpose:

To co-develop The Fairchild Challenge events at Thanksgiving Point and support students engaging in citizen science work. The Fairchild Challenge is a multidisciplinary, environmental education program designed to give high school students an opportunity to engage in science in authentic and meaningful ways. It challenges schools, classes, teachers, and students to investigate sustainable practices and apply them by creating a real-world product. The ideal candidate will be a self-motivated individual passionate about environmental studies; must have a positive outlook and works well with staff, partners and students; and possess clear communication skills. This is a great opportunity for an individual interested in gaining exposure to the non-profit sector while adding practical experience to their resume.

Responsibilities:

- Coordinate schools and community partners for on-site events
- Coordinate with staff to coordinate events
- Assist staff with physical set-up requirements and service needs
- Track student/ school participation throughout semester
- Collaborate and work closely with other TPI departments in education programming
- Acts as a community liaison and representative of TPI at events
- Other duties as assigned

Skill Requirements:

- Ability to work closely with Community Experience Coordinator, partners, staff, and volunteers
- Demonstrated computer skills, primarily Microsoft Office, Excel, and google docs
- Works well with people of all ages, and across all demographics
- Ability to lift up to 25 pounds
- Problem solving and good communication skills

Shift Hours and Days Required:

- To be determined based on internship requirements
- Ability to work nights and weekends

As with all internships at Thanksgiving Point, this is an unpaid position.

Contact Lindsey McBride at lmcbride@thanksgivingpoint.org or 801-608-5134 with any questions.